

**Sunset United Church  
Board Meeting Minutes  
DRAFT  
September 1, 2020**

1. CALL TO ORDER

Using Zoom, the meeting was called to order by Chair, Jean Cameron, at 7:00.

Jean thanked Tricia, Michelle, Sharon Frei, Jayne, and Robert & Olive McLeod (who were here almost daily) for many jobs done around the church.

**Moved by Ken/Bryan that we give Robert & Olive a \$100 Olive Garden gift card. Carried.**

2. ATTENDANCE

Present: Jean Cameron, Ken Fensom, Barbara Flaten-Orr, Tricia Gerhard, Denelle Hansen, Trina Hodgson, Michelle McConkey, Tim Osborne, Brenda Scarfe, Bryan Tudor, Hilary Wallin  
Regrets: David Millar, Marion Tudor

3. ADOPTION OF AGENDA

**Moved by Ken/Hilary that the agenda be adopted as amended. Carried.**

4. DEVOTION

Tricia led us in prayer.

5. MINUTES OF THE PREVIOUS BOARD MEETING

**Moved by Brenda/Susan that the minutes of the June 23, 2020 board meeting be approved as presented. Carried.**

6. BUSINESS ARISING FROM THE MINUTES

Ken reported that the sidewalk on the west side is done.  
Tricia purchased a new iPad and will submit a bill.

We purchased a previously owned photocopier and the copier company, Golds, will be able to service it for the next five years. Thanks to Jayne for her advice on this.

## 7. CORRESPONDENCE

None.

## 8. FINANCIAL REPORT/TREASURER'S REPORT

Denelle led us through the financial reports for the year up to June 30, 2020

Total income to date:	\$95,022.64
Total expenses to date:	\$85,347.91
Net cash flow:	\$9,674.73

And for the year up to July 31, 2020.

Total income to date:	\$109,263.47
Total expenses to date:	\$93,542.78
Net cash flow:	\$15,720.69

There was some clarification about when to submit a cheque to Mission & Service.

It was decided to return the debit machine that we had kept for the fall clothing sale.

Denelle will be applying for government grants for which Sunset is eligible.

**Moved by Denelle/Ken that the financial report be accepted as presented. Carried.**

## POLICIES & PROCEDURES

None.

## 10. BUSINESS ARISING FROM COMMITTEES/SUPPORT STAFF

10.1 M&P. Bryan reported that Jayne will come back for approximately 8 - 10 hours a week - Tuesday & Thursday mornings. Depending on re-opening plans, John will return to clean the building when needed. There is a need for a divider on the front desk.

**Moved by Bryan/Susan that we authorize the purchase of acrylic dividers for the front desk from Maljohn Plastics YQR for \$660 + taxes. Carried.**

10.2 Fundraising. Hilary reported that we plan to do the gift card fundraiser again. The Co-op will generously return 8% instead of the normal 5%. The fruit sale may happen in the future.

10.3 Pride Parade. Trina reported that the parade may happen this Saturday. Only one car is allowed for all the Regina United churches so Sunset will represent them all.

11.2 Sound on the online services. Brenda suggested that we look into upgrading our sound equipment for online services as Zoom is not the ideal platform for music. Tricia will first call SaskTel about increasing our bandwidth.

**Moved by Hilary/Trina that Tricia be given the authorization to upgrade the church's internet service plan for up to an additional \$100/month. Carried.**

## 11. NEW BUSINESS

11.1 Survey & Re-opening Plans. There was a lengthy discussion of how to hold services this fall. The survey that was sent to the congregation informed us that the majority of respondents were either not planning to, or undecided about attending in-person services in the building. There were 83 families who responded. Several folks volunteered to help with services. After considering that more information will be available from schools and other churches opening, it

was suggested that we could have trial runs on November 1 and 15 and decide after that when Sunset will re-open for Sunday services - maybe November 29. The task group will discuss the timing and the steps needed to open the building. Jean will send a letter/email to the congregation about the plans and thank members for their continued financial support of Sunset Church.

11.2 Stewardship. There was a discussion about our annual appeal for Mutchmor & LBC & RAPM. The congregation will be encouraged to make direct donations to the organizations.

## 12. BOARD OF TRUSTEES REPORT

None.

## 13. MINISTER'S REPORT

Tricia was pleased with the tri-church services. Some folks liked Zoom because they could see others. Jean and Tricia delivered VBS-in-a-bag packages. Advent-in-a-bag packages are a possibility again. Online services will start again on September 13th.

## 14. MICHELLE'S REPORT

Michelle attended Rendez-Vous and enjoyed it, even with a different format. Her report was included in the past week's Minute for Mission about Rendez-Vous. She is planning for Sunday School & Youth Group which will likely look quite different than last year.

## 15. UPDATE OF THE CHURCH CALENDAR

September 13 - online worship services

Beyond that - TBD

## 16. NEXT CHURCH BOARD MEETING

Thursday, October 15, 2020, tentatively at Sunset.

Meeting adjourned at 9:00pm.