**Sunset United Church**

**Board Meeting Minutes**

**Draft**

**January 9, 2020**

1. CALL TO ORDER

 The meeting was called to order by Chair, Hilary Wallin, at 7:04.

2. ATTENDANCE

 Present: Susan Black, Jean Cameron, Arlene Fehler, Tricia Gerhard, Michelle McConkey, Tim Osborne, George Peters, Brenda Scarfe, Marion Tudor, Hilary Wallin

3. ADOPTION OF AGENDA

 **Moved by Brenda/Tim that the agenda be adopted as presented. Carried**

4. DEVOTION

 Tricia led us in prayer.

5. MINUTES OF THE PREVIOUS BOARD MEETING

 The following changes were made. The treasurer’s honorarium for 2020 will be $2000, not $3600. The last sentence under #8 should read “Arlene would be willing to work with the new treasurer for a year.” Also, Ken Fensom and Arlene Fehler were present.

**Moved by Arlene/ Ken that the minutes be accepted as amended. Carried**

6. BUSINESS ARISING FROM THE MINUTES

 Denelle Hansen has agreed to take over as treasurer.

 We will need a couple of people to help with the photo directory.

7. CORRESPONDENCE

 None

8. FINANCIAL REPORT/TREASURER’S REPORT

Arlene led us through the financial report for the year up to December 31, 2019.

Total income to date: $224,405

Total expenses to date: $222,225

Net cash flow: $2,180

 We ended 2019 with a positive net cash flow of $2180.

 M&S Voluntary collections for 2019 were $10,654.96. Total M&S remittance for 2019 was $20,654.96. We exceeded the voluntary portion of the M&S givings by $655.

 **Moved by Arlene/George that the financial report be accepted as presented. Carried**

9. POLICIES AND PROCEDURES

9.1 Funeral Policy. After a discussion, it was decided that Tricia would bring a

revised policy on funerals at Sunset to the next Board meeting.

10. BUSINESS ARISING FROM COMMITTEES/SUPPORT STAFF

10.1 2019 Annual Report - 2019 reports should be submitted to Jayne by the end of

 January. Tricia circulated a list of who was responsible for each report.

10.2 Fund Raising- The Fundscrip campaign made a profit of $1150. The plan is to

sell the gift cards again, most likely next fall.

11. NEW BUSINESS

 Hilary will send an email to all present members of the Board asking if they plan to

 continue on the Board in 2020.

12. BOARD OF TRUSTEES REPORT

 None

13. MINISTER’S REPORT

 Tricia reviewed all the Christmas services and activities.

 CGIT are willing to do the Shrove Tuesday pancake supper again this year. We will

 likely provide some assistance.

 Tricia wants to do a presentation on the proper lines of communication at Sunset.

 It is thought that the M&P Committee might do this, possibly at the Annual Meeting.

 New structure in the UCC- There will be a “mass” covenanting ceremony for all

 Communities of Faith at the Regional Council gathering in May, 2020.

 Sunset needs to have a regional council congregational representative for that

 meeting.

 Tricia would like Sunset to purchase a canvas labyrinth. The cost would be about

 $2500, and would likely be funded from the Memorial Fund. Tricia will bring a firm

 cost to the next meeting.

 Tricia circulated her schedule for the next 3 months. There will be a 4 week Bible

 Study during Lent.

 14. UPDATE OF THE CHURCH CALENDAR

 None

 15. NEXT CHURCH BOARD MEETING

 Thursday, February 6, 2020

 Thursday, March 5, 2020

 Meeting adjourned at 9:10