

SUNSET UNITED CHURCH BOARD MEETING
Thursday, September 15, 2022

1. **Call to Order:** by Brenda Scarfe at 7 p.m. (including a land acknowledgment)
2. **Attendance:** Brenda Scarfe, Bryon Tudor, Denelle Hansen, Jim Tenford, Michelle McConkey, Trina Hodgson (by Zoom), Nancy Toppings, Marina Jeffery (Trustee rep), Ken Fensom, Susan Black, Marion Tudor, Jean Cameron, Dave Towers

Regrets: Christa Eidsness, Tim Osborne

3. **Adpotion of Agenda**
 Motion: Nancy Toppings/Dave Towers adopted as presented.
CARRIED

4. **Devotion** – lead by Jim Tenford

5. **Minutes of Church Board Meetings**
May 3, 2022 meeting
 Motion: Ken Fenson/Marina Jeffery accepted as amended
CARRIED

June 16, 2022 meeting

- Nancy Toppings/Susan Black attended and worship committee members are in place – Sharon Frei, Jean Cameron, Judy Halliday, Corinne Groff and Jim Tenford
- Photo directory – Marion asked that board members sign up for their pictures

Motion: Denelle Hansen/Susan Black accepted
CARRIED

6. **Action Items**

Review Action Items – May 3, 2022

Item	Details	Status
Rummage Sale	Tentatively rescheduled for Fall 2022. <ul style="list-style-type: none"> • Will have Gift Card fundraiser in fall 2022 and defer rummage sale to spring 2023 	ongoing
Signing Authority	Currently Denelle, Jean, Ken and Hilary have signing authority. Hilary should be removed and Brenda will replace her. Denelle will contact the bank to let them know about the change. Motion: Dave Millar/Dave Towers That Brenda Scarfe be made a signing authority for Sunset United Church. CARRIED	ongoing
Interfaith Saturday Lunch Program	Trina will follow up with either Wesley or Lakeview about collaborating again on another lunch in fall 2022 <ul style="list-style-type: none"> • Wesley has already committed to a lunch date • Next available date for Sunset is Nov 19/22 	ongoing

	<ul style="list-style-type: none"> • Trina will organize 	
Regina Native Ministry Outreach Feast	Tricia will put together information for those who want to attend	complete
Collaboration with Wesley United	Christa will send a letter to the Wesley Board on behalf of the Sunset Board inviting them to a conversation about future collaborations. Tricia will also check-in with Carolyn about the conversation we're having	complete
Worship Committee	All board members will give some thought to forming a worship committee	complete
Photo Directory	Marion will contact the IPC representative about scheduling the photo directory for October	complete
Tricia's Farewell	M&P will organize the details of Tricia's farewell on June 26	complete

Review Action Items – June 16, 2022

Item	Details	Status
Rummage Sale	Tentatively rescheduled for Fall 2022. <ul style="list-style-type: none"> • Will have Gift Card fundraiser in fall 2022 and defer rummage sale to spring 2023 	complete
Signing Authority	Currently Denelle, Jean, Ken and Hilary have signing authority. Hilary should be removed and Brenda will replace her. Denelle will contact the bank to let them know about the change. Motion: Dave Millar/Dave Towers That Brenda Scarfe be made a signing authority for Sunset United Church. CARRIED	pending
Interfaith Saturday Lunch Program	Motion to discontinue lunches at Waterston House – who will let them know? <ul style="list-style-type: none"> • Dave Miller completed 	complete
Collaboration with Wesley United	Follow-up on meeting with Wesley Transition Team <ul style="list-style-type: none"> • Christa Eidsness, Michelle McConkey and Brenda Scarfe met with Wesley team on June 23/22 • Brenda emailed a summary of discussion on June 23/22 • Next step is a lunch meeting between Sunset Board members and representatives of Wesley at Sunset church on Oct 2/22 (bring a bag lunch) 	ongoing
Worship Committee	Who will approach the potential members of the Worship Committee? <ul style="list-style-type: none"> • Jean and Brenda approached congregation members 	complete

	<ul style="list-style-type: none"> Worship committee is Jean Cameron, Judy Halliday, Sharon Frei, Corinne Groff and Jim Tenford 	
Photo Directory	<p>Dates set for October 14-15, November 3, 4, 5</p> <ul style="list-style-type: none"> Photo Directory team will announce sign up process to congregation on Sept 18/22 Marion will ask Polly to add information to weekly update Polly will assist with scheduling Photo Directory team will meet to discuss details 	ongoing
Drone Video	Capturing drone footage of the church and posting to the website.	pending

7. Correspondence

- Letter from Cam Fraser about fall event for all United churches in Regina to see how we can better serve our church communities. Ministers and 5-10 people from each church are invited on October 21-23, 2022. Sunset will have no service on October 23, 2022, because all Regina United churches will be invited to worship at Knox-Met.
- Thank you to Ken's crew for helping to move the choir room to the other side of the Centrum.
- Corinne is interested in forming a children's choir; Board is supportive of this.
- Health care signs – group wants to put signs around Regina saying "Abortion is Healthcare". Marina will reach out to woman who sent the email for more information.

8. Financial Report

Total Income to August 31: \$118,079.70
Total Expenses to August 31: \$130,113.55
(\$12,033.85)

Motion: Denelle Hansen/Dave Towers financial report be adopted as presented.
CARRIED

9. Policies and Procedures

Rental policy for wedding and funerals changes. Jim will review the proposed changes. Polly will be in charge of updating the website.

10. Committee Reports

Property

- Report submitted and attached.

Community Service

- As previously circulated.

Fundraising

- Gift Card – 1 deadline only on November 6, 2022.
- Clothing Sale – Need volunteers for September 24, 2022.

Collaboration with Wesley

- In process of doing an analysis of giving at Sunset according to age group
- Wesley suggested some get together between Sunset and Wesley on Sundays
- Wesley folk want to come here on October 2 to meet with some Sunset folk after the service

11. New Business

- We need to organize people to count the collection each week and then submit the amount to Polly for deposit.
- Denelle will post a list looking for volunteers to count on Sundays.

12. Board of Trustees Report

No report.

13. Minister's Update

Jim felt very good about his first Sunday morning at Sunset. He is thinking about organizing a Bible study or Book club.

14. Children & Youth Minister Update

No update.

15. Update of Church Calendar

No update.

16. Next Church Board Meeting

Thursday, October 27, 2002 at 7:00 p.m.

17. Benediction

Jim closed the meeting with a benediction.

Meeting Adjourned

Action Items – September 15, 2022

Item	Details	Status
Rummage Sale	Tentatively rescheduled for Spring 2023.	ongoing
Signing Authority	Currently Denelle, Jean, Ken and Hilary have signing authority. Hilary should be removed and Brenda will replace her. Denelle will contact the bank to let them know about the change. Action: Denelle and Brenda will go to the bank	
Billboards recognizing women's reproductive health services as health care	Jim received a request for assistance with Billboards recognizing women's reproductive health services as health care Actions: <ul style="list-style-type: none">• Jim to forward email to Marina• Marina will follow up	

Collaboration with Wesley United	<p>Follow-up on meeting with Wesley Transition Team</p> <p>Action:</p> <ul style="list-style-type: none"> Sunset Board members will attend lunch meeting with representatives of Wesley at Sunset church on Oct 2/22 (bring a bag lunch) 	
Rental Policy	<p>Rental policy needs to be updated</p> <p>Actions:</p> <ul style="list-style-type: none"> Jim will review and make some recommendations for change Brenda will email Polly to temporarily remove policy from website 	
Photo Directory	<p>Actions</p> <ul style="list-style-type: none"> Photo Directory team will announce sign up process to congregation on Sept 18/22 Marion will ask Polly to add information to weekly update Polly will assist with scheduling Photo Directory team will meet to discuss details 	
Drone Video	<p>Capturing drone footage of the church and posting to the website.</p>	ongoing
Counting Sunday collections	<p>Actions:</p> <ul style="list-style-type: none"> Denelle will develop as system for counting collections after church Will include 2 people – one member of board and 1 member of the congregation Polly will then prepare the deposit 	
Fundraising Fall 2022	<p>Gift Cards</p> <ul style="list-style-type: none"> Deadline for ordering will be Nov 5/22 <p>Actions:</p> <ul style="list-style-type: none"> Fundraising committee will add information about gift cards to weekly update and announce launch during Sunday service 	ongoing

Chair, Brenda Scarfe

Recording Secretary, Jean Cameron