**Sunset United Church**

**Board Meeting Minutes**

**FINAL**

**November 26, 2020**

1. CALL TO ORDER

Using Zoom, the meeting was called to order by Chair, Jean Cameron, at 7:00.

2. ATTENDANCE

Present: Susan Black, Jean Cameron, Ken Fensom, Barbara Flaten-Orr, Tricia Gerhard, Denelle Hansen, Trina Hodgson, Michelle McConkey, David Millar, Tim Osborne, Brenda Scarfe, Bryan Tudor, Marion Tudor, Hilary Wallin

3. ADOPTION OF AGENDA

**Moved by Ken/Susan that the agenda be adopted as amended. Carried.**

4. DEVOTION

Tricia led us in prayer.

Trina led a discussion about a move to ban conversion therapy initiated by Grosvenor Park United Church in Saskatoon.

**Moved by Trina/Bryan that we as a board support the efforts of the Living Skies Regional Council to lobby the Saskatchewan government to ban conversion therapy. Carried.**

This motion was carried with a unanimous vote. Sunset United Church will send a letter to the Saskatchewan government once a template has been established by Living Skies Council. The Affirming Circle will organize some educational sessions on LGBT2SQ issues for interested members of the congregation.

5. MINUTES OF THE PREVIOUS BOARD MEETING

**Moved by Brenda/David that the minutes of the October 15, 2020 board meeting be approved as presented. Carried.**

6. BUSINESS ARISING FROM THE MINUTES

None.

7. CORRESPONDENCE

None.

8. FINANCIAL REPORT/TREASURER’S REPORT/BUDGET

Denelle led us through the financial reports for the year up to October 31, 2020:

Total income to date: $159,298.55

Total expenses to date: $145,270.07

Net cash flow: $ 14,028.07

Marion and others pointed out that the gift card fundraiser income was recorded in October’s report but the expenses will not be recorded until next month.

Brenda asked about the electrical bill as it was expected to be lower due to the new LED lights. Ken will look into this.

**Moved by Denelle/Susan that the financial report be accepted as presented. Carried.**

Marion suggested that our tech crew receive honoraria for their services in recording weekly services.

**Moved by Marion/Hilary that we pay an annual honoraria of $2000 to tech crew members. M&P will decide on the distribution of the honoraria. Carried.**

Denelle presented the draft 2021 budget. Discussion resulted in changes to the budget around fundraising and tech crew honoraria.

Total Income: $209,600

Total Expenses: $223,778

Overall Total: ($14,178)

**Moved by Denelle/Hilary that the 2021 budget be approved with amendments as discussed. Carried.**

We will produce an annual report which will include the budget for 2021.

POLICIES & PROCEDURES

None.

10. BUSINESS ARISING FROM COMMITTEES/SUPPORT STAFF

10.1 Property. Tim asked about flooring repairs. Ken reported that those are on hold for the time of the pandemic since the floor is not being used as much.

Ken reported that following an email approval by the majority of the board in October, Flynn Canada Inc. repaired the roof.

**Moved by Ken/Tim that we accept the quote from Flynn Canada Ltd. for the roof repair for a total of $8053.05. Carried.**

10.2 Fundraising. Marion reported that the FundScrip/Co-op gift cards made for an easy and successful fundraiser. 33 folks participated. $22,550 was received. Of that, $1452 was raised for Sunset (plus a $50 donation). Marion thanked Brenda and Jean who delivered the gift cards

10.3 Status of the Re-Opening. Following a successful in-person service on November 1st with board members, one person expressed interest in attending an in-person service on November 15th. The pandemic has caused Sunset to continue with online services until it is safe to open our doors again.

David complimented everyone who takes part in the recorded services. David Gerhard is happily taking comments on the online services so he can make changes when needed.

11. NEW BUSINESS

 11.1 Community Service. Bryan reported that new (unused) socks, toques, mitts/gloves are needed for this year’s White Gift project for Carmichael Outreach. Information is in the weekly update.

 11.2 Christmas Break. Jean reported that the office will be closed from December 24 to January 4 inclusive. It was decided not to host a service on December 27th.

12. BOARD OF TRUSTEES REPORT

 David reported that the board of trustees will be meeting on December 1.

13. MINISTERS’ REPORTS

Tricia has been busy:

* Working from home - no visitations due to the pandemic
* Advent boxes have been or are being delivered
* This would have been the night of the potluck/decorating party. Decorating the office and front entrance will be done tomorrow night by a small number of folks.
* Christmas Eve - pandemic pageant, carols, children’s story
* Working on a longest night service. The U.C. Moderator is also doing a service for this
* Weekly Advent bible study
* Tuesday & Thursday evenings in December: Advent reflection & prayer
* Meetings with government re: pandemic
* Regional council registration (about $200) cancelled for 2020.

Michelle:

* Children’s time during Advent will involve nativity scenes
* Is missing all the Sunday School kids

14. UPDATE OF CHURCH CALENDAR

Nov. 29, Dec. 6, 13, 20 - Advent services

Dec. 1, 3, 8, 10, 15, 17 (8:00pm) - Advent reflection & prayer

Dec. 13 - Choir-led service

Dec. 21 (7:00pm) - Longest Night service

Dec. 24 (7:00pm) - Christmas Eve service

15. NEXT CHURCH BOARD MEETING

Thursday, January 14, 2021 on Zoom.

16. BENEDICTION

Tricia led us in a benediction.

Christmas wishes were shared and the meeting adjourned at 8:50pm.