

Sunset United Church Board Meeting Minutes for December 7, 2023 (approved)

Attendance: Brenda Scarfe (Chair), Marion Tudor (Secretary), Bryan Tudor (not present at start of meeting), Susan Black, Trina Hodgson, Lenore Bewcyk, Rev. Jim Tenford (Minister), Jean Cameron, Ken Fensom, Denelle Hansen (Treasurer), Dave Towers

1. Call to order and land acknowledgement

- Brenda called the meeting to order at 7:00pm
- Trina read a land acknowledgement

2. Adoption of the Agenda (with Bryan's reports being covered by Jean C (M&P) and Dave Towers (JAT))

Moved by Dave Towers/Ken Fensom that the agenda be adopted with those changes. Carried.

3. Devotion

- Reverend Jim Tenford led a devotion

4. Adoption of the Minutes from October 26 2023

Moved by Dave Towers/Susan Black that the Minutes be adopted as circulated. Carried.

5. Review of action items from Sept. 14 2023

- Denelle, Tim and Brenda will meet to develop a draft budget for 2024 – complete
- Brenda will develop a stewardship letter for Sunset – complete
- Ken will discuss snow removal with Jonathon – complete. Jonathon will clear snow from sidewalks and do lawn care in the summer.

6. Correspondence

- Pam Thomas – remit on a National Autonomous Indigenous Organization within the United Church of Canada. Trina attended a webinar to find out more about this remit. It was suggested that if this is what the Indigenous community feels is right for them, then we should support it.

Moved by Trina Hodgson/Jean Cameron that the Sunset Board votes in favor of the United Church of Canada's remit regarding a National Autonomous Indigenous Organization. Carried

Action item: Jim will complete and submit the required form.

- Pam Thomas – review of financials. Pam Thomas has passed along information from the provincial newsletter, The Regional Rambler, indicating that annual congregational financial reviews must be completed by a bookkeeper or an accountant, who is not a member or adherent of the congregation. This information needs to be clarified and Denelle will follow up.

7. Committee reports

- JAT – Dave Towers. The latest update is in the weekly email newsletter/update. Discussion is around governance and it will take some time to work through this.
- Wesley report – Lenore Bewcyk – as circulated
- M&P – Jean Cameron reported that the M&P committee met recently and adjusted staff salaries prior to the draft budget being developed. Michelle’s position description has been revised so that her title will be the Sunday School Co-Ordinator (dropping the youth aspect), and will continue to assist with services. She will also continue involvement with Messy Church until the end of June, when this event will be re-assessed.
- Affirming Circle – Trina Hodgson. When a new community of faith is formed, there will need to be a new welcoming statement and vision etc. Once governance is in place, we will know better where the Affirming Circle will fit.
- Property – Ken Fensom. The work on the roof/hallway/floor is almost complete. Ken provided a short report and will include more details in the report for the Annual Congregational Meeting. Ken went with Bonnie Tudor (tech person) to purchase a tablet to use with the new soundboard, which should arrive soon.

8. Finance Committee

- Denelle provided an update of Sunset finances to the end of November 2023

Moved by Denelle Hansen/Trina Hodgson to accept the financial update as presented. Carried.

- Denelle presented a draft budget for the year 2024.

Moved by Denelle Hansen/Dave Towers that the budget be accepted as presented. Carried

9. Jim’s update

- Some remarks regarding the two congregations worshipping together – parking does not seem to be as much of an issue as was expected. Sound during the service is improving. Chatter after church during coffee is great, but can be too loud, and the space is quite crowded. Jim will ask people to move out of that area once they have their coffee....turn some chairs around and sit, or move toward the front of the sanctuary.
- The new governance model has been chosen. JAT needs to figure out how to plug in all the parts without having too many members involved.
- Tri-church will be Duo-church now – Lakeview and South Regina United Community. Probably at Lakeview in July and SRUC in August.
- A small refugee committee is up and running.

10. Update of church calendar

- Blue Christmas service Dec. 21, 2023
- AGM – Mar 3, 2024

11. Next meeting – Thursday Feb 1 2024 7pm.

12. Benediction

- Reverend Jim Tenford closed the meeting with a prayer.

13. Adjournment

- Brenda adjourned the meeting at 8:46pm

Action Items

- Jim to complete and submit the form re. the National Autonomous Indigenous Organization remit.
- Denelle will clarify who can review the financials for the year, and find an appropriate bookkeeper or accountant if necessary.
- Brenda will contact Don Orr from Board of Trustees to check insurance coverage for church contents.