**Sunset United Church Annual General Meeting**

**Minutes**

**FINAL**

**March 1, 2020**

**1. Lunch**

 Hilary Wallin thanked the Ladies Fellowship for providing the lunch prior to the

annual meeting.

**2. Call to Order**

 The meeting was called to order by board chair, Hilary Wallin at 12:20pm. Notice of the

 meeting had been provided for 2 weeks, and a quorum of at least 40 people was

present.

**3. Devotion**

 Tricia Gerhard led us in prayer.

**4. Attendance**

 **Moved by Brenda Scarfe/Judy Fawell that anyone present, members, adherents**

**and guests can vote on motions.** **Carried**.

 There were 48 persons who signed the register that was circulated.

**5. Adoption of Agenda**

 **Moved by Gary Carlson/Linda Langenbacher that the agenda be adopted. Carried.**

**6. Appointment of Counters**

 Jean Cameron and Brenda Scarfe volunteered to serve as counters if required.

**7. Minutes of 2019 Annual General Meeting**

 **Moved by Ken Fensom/ Dave Towers that the minutes of the Annual Meeting**

 **of February 24, 2019 be adopted as presented. There were no errors or omissions**

 **identified. Carried.**

**8. Business arising from February 2019 AGM meeting**

 None was brought forth.

**9. Resolutions**

 None were presented.

**10. Business arising from Board minutes**

 None

**11. Presentation and Discussion of Annual Reports**

Gary Carlson thanked the writers of the reports and Jayne for putting it all together.

 **a). Finance Committee**

Hilary read remarks sent to her from Karen Cartmell, chair of the Finance Committee.

 Highlights from 2019:

 - Total Income = $224,405

 - Total Expenses = $222,225

 - Net Cash Flow = $2,180

- Karen thanked treasurer, Arlene Fehler; envelope steward, Nancy Toppings; Denelle

Hansen who reviewed the financial statements for 2018; Jayne Strinholm, office coordinator; and the members of the finance committee.

- Denelle will step into the role of Treasurer and Arlene Feher will review the finances for 2020.

- Sunset had financial ups and downs in 2019 but we ended with a surplus of $2,180 which was added to the contingency fund.

- M&S givings actually surpassed the budgeted amount so Sunset’s remittance to the UCC was $20,654.96.

- A substantial amount of maintenance work was done on the church building this year, including lighting upgrades which cost $21,035 which was offset by a grant of $12,333.

- The Capital Projects Fund ended the year with a balance of $6,898.

- The Memorial fund received $6,082 in donations. A lawnmower and a snowblower were purchased.

- Hilary pointed out that we ended up with a surplus because of our fundraising,

collections & rent.

 **Moved by Dave Fraser/Doreen Wyatt that the Financial Statements for the year**

 **ended December 31, 2019, as outlined on pages 25 to 28 of the Annual Report, be**

 **accepted. Carried.**

**12. Presentation of 2020 Budget**

 Hilary read remarks sent to her from Karen Cartmell.

 Highlights:

 - Total estimated revenue = $221,100

 - Total estimated expenses = $226,950

 - Estimated deficit of --$5,850

 - We had a strong fundraising team which raised $6,217 in 2019. When the budget was

created in the fall, fundraising efforts were estimated to be lower, approximately $2,500.

 - The board recommended we budget the same amount for Mission & Service as last

year and no longer use a percentage of budgeted collections so this is now listed in the

operating budget.

- Thanks to Ken Fensom, chair of the property committee, we now have a realistic idea

of the work needed which is reflected in the budget.

- We are budgeting a shortfall of $5,850 which, hopefully, will be proven wrong

Rod McLeod asked about the timing of the budget process and the input needed from

the congregation. It was decided that the board discuss this issue.

 **Moved by Jamie Ellis / Tim Osborne that we approve the proposed 2020**

**budget as outlined on pages 29 to 30 of the Annual Report . Carried**.

**13. Appointment of Financial Reviewer**

 **Moved by Marion Tudor/Richard Toppings that Arlene Fehler be appointed the**

**financial reviewer for 2020. Carried.**

**14. Nomination Committee Report**

Presented by Hilary Wallin, chair.

Executive Officers

Chair – Jean Cameron

Vice Chair – Brenda Scarfe

Past Chair – Hilary Wallin

Treasurer – Denelle Hansen

Secretary – Barbara Flaten-Orr

 Ministry (ex officio)

Rev. Tricia Gerhard

 Committee Chairs or Designates

Worship and Christian Education – Tricia Gerhard

Affirming Congregation – Trina Hodgson

Finance – vacant

Property – Ken Fensom

Congregational Care – Bev Hui (House Groups)

Community Service – Janet McMurtry

Ministry and Personnel – Bryon Tudor

Fundraising – Marion Tudor

Website - Michelle McConkey

 Other Groups

Board of Trustees – David Millar

Regional Council Rep– vacant

Ladies Fellowship – Judy Fawell

 Congregational Representatives (members at large)

 Tim Osborne

Susan Black

 Board of Trustees

Dave Millar - Chair *(6 year term expires 2023)*

Keith Schneider (6 year term expires in 2022)

Doug Billett (6 year term expires in 2024)

 Don Orr (6 year term expires in 2024)

Monte Kesslering (6 year term expires in 2024)

Marina Jeffery (6 year term expires in 2024)

Olive McLeod (6 year term expires in 2024)

 **Moved by Nancy McBean/Judy Halliday that the report of the nominating committee be accepted. Carried.**

**15. New Business**

It was suggested by Jayne Strinholm that the memoriam list be added to the annual

report.

 Jean Cameron - thanks to Tricia Gerhard, Michelle McConkey, Jayne Strinholm, Nancy

Edwards, Shirley Hill, Bill Martin, Arlene Fehler, Whitmore U.C. folks, board members, Hilary Wallin (our rock star).

Jamie Ellis said that he feels welcome and comfortable at Sunset.

**16. Adjournment - moved by Richard Toppings at 12:55pm.**