**SUNSET UNITED CHURCH**

**BOARD MEETING MINUTES**

**Final**

**DATE: December 13, 2018**

1. CALL TO ORDER

The meeting was called to order at 7:35pm by chair, Hilary Wallin, at Tricia’s home.

2. ATTENDANCE

Present: Jean Cameron, Karen Cartmell, Arlene Fehler, Ken Fensom, Barbara Flaten-Orr, Sharon Frei, Tricia Gerhard, Don Orr, Kevin Perrey, Marion Tudor, Hilary Wallin

3. ADOPTION OF AGENDA

**Moved by Arlene/Ken that the agenda be adopted as presented. Carried.**

4. DEVOTION

Tricia led us in a devotion.

5. BOARD OF TRUSTEES REPORT

Don Orr reported on behalf of the Board of Trustees.

* David Stearn attended the Trustees meeting on November 14th and went over the insurance and recommended adding tenant insurance.
* Sunset will pay $500 for the insurance and renters will, in turn, pay $2.50 per meeting to cover this cost
* We need to ask every service provider if they are registered with WCB in order to do work at Sunset

Whitmore United Church gave $6,460 to Sunset which was directed to the Board of Trustees who directed it to the contingency fund.

**Moved by Jean/Kevin that we add hall rental coverage to insurance. Carried.**

6. MINUTES OF THE PREVIOUS BOARD MEETING

**Moved by Marion/Ken that the minutes be accepted as presented. Carried.**

7. BUSINESS ARISING FROM THE MINUTES

$540 was raised during the Guess Who’s Coming to Dinner fundraiser.

8. CORRESPONDENCE

None

9. FINANCIAL REPORT/TREASURER’S REPORT

Arlene led us through the financial report for the year up to November 30, 2018. A full report is attached.

- Total Income to date: $178,468

- Total Expenses to date: $190,077

- Net Cash Flow: -$11,609

$4885 was raised for the flooring project.

Arlene and Denelle cleared up outstanding cheques back to 2012. $844.96 was credited to the applicable line categories.

Fundraising will now have its own line item.

**Moved by Arlene/Sharon that the financial reports be accepted as presented. Carried.**

Karen led us through the proposed 2019 budget. It would include a $11,000 deficit.

**Moved by Karen/Kevin that the board has recommended a deficit budget to be presented to the congregation at the annual meeting in February. Carried.**

For 2018, we need another $3,600 out of general funds in order to reach our M&S promise.

**Moved by Marion/Sharon that we top up the voluntary donation from Sunset to M&S to a total of $10,000. Carried.**

10. BUSINESS ARISING FROM COMMITTEES

Property - No volunteers should be going on the roof. There is a chart now for folks to sign when they shovel snow and add ice-remover.

Arlene said contractors have to be in good standing with WCB or we pay a premium when they do the work. Ken will call WCB and ask for clarification.

11. NEW BUSINESS

Property - Ken reported that the water heater and furnaces need some work.

**Moved by Ken/Marion to rent a new 50-gallon water heater from 3 Star Plumbing and Heating (as per their quote) at the termination of our contract with Reliance Heath. We will also neutralize the odour in the urinals in both washrooms. Carried.**

We will discuss the snow/leaf blower at the January meeting.

12. PRESBYTERY REPORT

Tricia reminded us that, as of December 31, Wascana Presbytery will no longer exist.

13. MINISTER’ REPORT

Tricia reported that December is busy - impending funerals, Advent activities, wider church work.

14. UPDATE OF CHURCH CALENDAR

December 15 – Cider/Cocoa and Carols 7:00 pm

December 16 - Choir Advent Service

December 19 – Quiet Night

December 21 – afternoon and evening Blue Christmas/Longest Night services

December 23 – Advent 4

December 24 – 4:00 pm Family Christmas eve Service

 9:00 pm Candlelight Communion Christmas Eve Service

December 30 - Bryan Tudor guest preacher

Darrell Reine will provide pastoral care while Tricia is away after Christmas.

Thanks to Tricia for hosting tonight’s meeting.

15. NEXT CHURCH BOARD MEETING

January 10, 2019

Meeting adjourned at 9:55pm